FOR Individual Test Taker

TOEIC® Education Test Request Form

Form Objective: This form is for use by organizations sending organization-affiliated test takers for **TOEIC Testing** at the Center for Professional Assessment (Thailand), Bangkok or Chiangmai Test Centers.
Please complete this form and e-mail it directly to the Center for Professional Assessment (Thailand) at email: **test_reservations@cpathailand.co.th** at least one (1) working day in advance of the requested test date. In order to facilitate procedures, please be sure to complete all information for each test taker.

Please complete the information below;

Request Form Sent Date	/ / (Month/Date/Year)
Organization Name	Aviation Personnel Development Institute (APDI)
Contact Person	Name : Ajarn.Sasiwimon Wijarnjit
	Phone Number : 086-9954366 Email : sasiwimon.wij@kbu.ac.th
Authorized Person	Name : Dr.Meta Ketkaew
	Position : APDI Director Department : Airline Business
	I hereby authorize CPA (Thailand) to collect, use, process, disclose and pass on personal information and sensitive personal data of all below test takers to any relevant third party, tied by contract, for the sole purpose of testing, researching, score processing and other activities related to testing and scoring processes. Signature : Sasiwimon W.

Please provide information for EACH Test Taker.

Test Taker no. 1

Name: (Mr./Mrs./Ms) Telephone No.

National ID No. | | | | | | | | | | | | | **Student ID No.** _____

Test Location : ☑ Bangkok Test Center ☐ Chiangmai Test Center

Test Date: (ex. JAN / 01 / 23 M M M D D Y Y

Test Time: _____(Sample:09:00)

Payment: ☑ **Cash** (To be paid in cash on the test date)

☐ **Invoice** (To be sent after the test date)

*The Official Receipt/Invoice will be issued under the exact same name as the organization name stated above. In case organizations need the official receipt/invoice to be issued under other affiliated organization name, please specify below;

_____

Affiliated Organization Name listed in the addendum of Letter of Agreement

Test Result Format : **For Student** ☑ **Program 3:** Score Roster + General Score Assessment + Official Score Report

For Staff ☐ **Program 3:** Score Roster + General Score Assessment + Official Score Report

Score Pickup: ☐ Self-pick up by Test Taker (For Program 3 only)

☑ Send to company ☐ Pick up by Organization Representative

Attn: Ajarn.Sasiwimon Wijarnjit Position: Lecturer